

# PPBC Minutes

| Peyton Panthers Booster Club Meeting   |  |              |                        |
|--|--|--------------|------------------------|
| 12.14.2016   |  | Time: 6:30pm | Peyton HS Commons Area |
| Meeting called by  | Ken Starkie  |              |                        |
| Type of meeting  | Monthly Board Meeting  |              |                        |
| Facilitator  |  |              |                        |
| Note taker   | Margaret Hunt  |              |                        |
| Attendees  | Ken Starkie, Margie Hunt, Tracy Liedholm, Patty Magenetti, Adam Magenetti  |              |                        |
|  |  |              |                        |
| Finance Report   |  |              |                        |
|  | Ken Starkie  |              |                        |
| Discussion   | General finance report given.  |              |                        |
| 1) Apparel purchase of \$1521.50 made this past 30 days.   |  |              |                        |
| 2) Approval given for request of funds from Cheer for state competition support & senior banners (\$250.00 total).   |  |              |                        |
| 3) Christmas Make-A-Wish donation from booster club – approved \$200 donation.   |  |              |                        |
|  |  |              |                        |
| Action Items   | Person Responsible   | Deadline     |                        |
| Financial donation acceptance letter needs to be reviewed and ready for use w/ our 501c3 number.   | Ken Starkie & Margie Hunt  | Jan. 31, '17 |                        |
| Check on outstanding reimbursements due  | Ken Starkie  | Jan. 11, '17 |                        |
| Upcoming Events  |  |              |                        |
|  |  |              |                        |
| Discussion   | Dec. 15, '16 – sell our apparel at PHS Basketball game (T. Liedholm & M. Hunt).  |              |                        |
| AFA: Jan. 14, BBL game & Hockey (2&5pm) – JV/V girls basketball & Booster club<br>Feb. 24, Hockey (7pm) - Booster club<br>March – tbd<br>Sept. 16, Music festival – Booster club |  |              |                        |
|  |  |              |                        |
| Conclusions  | AFA game support as listed above.<br>Confirm upcoming PHS events for apparel sales.  |              |                        |
|  |  |              |                        |
| Action Items   | Person Responsible   | Deadline     |                        |
| AFA game support as listed above.  |  |              |                        |
| Dec. 15 – apparel sales at PHS BBL game  | T. Liedholm, M. Hunt   |              |                        |
| Volunteers   |  |              |                        |
|  | Ken Starkey  |              |                        |
| Discussion   | Big need for more involvement from community members, especially regarding attending and participating in PPBC meetings. More members/volunteers will bring more ideas to the table and lighten the volunteer load for all. Brainstormed on ways to encourage involvement. |              |                        |
|  |  |              |                        |
|  |  |              |                        |
| Conclusions  | Send meeting reminder email to everyone on booster club email distribution list.<br>Add alumni column to annual volunteer poster.<br>Send booster club opportunity information to National Honor Society sponsors (Ms. Ross, Mr. Sinclair)                                 |              |                        |

# PPBC Minutes

| Action Items  |  | Person Responsible | Deadline                      |
|---|--|--------------------|-------------------------------|
| Send meeting reminder email to everyone on booster club email distribution list.  |  | Margie Hunt        | prior to each monthly meeting |
| Send booster club opportunity information to National Honor Society sponsors (Ms. Ross, Mr. Sinclair)   |  | Margie Hunt        | Jan. 31, '17                  |
| Add alumni column to annual volunteer poster.   |  | Ken Starkie        |                               |
| AV tech support – Gym/Commons area  |  |                    |                               |
|   | Group discussion   |                    |                               |
| Discussion  | The board plans to purchase a digital video/live-feed camera and monitor to be mounted in the PHS gymnasium (camera) and commons area (monitor). Gymnasium activities can be displayed in the commons area for attendees to see. Envision the school using this to live feed athletic events, choir/band programs, award programs, graduation ceremony, etc. Monitor can also be used as a digital announcement board. The Board and attendees have not had sufficient personal time available recently to finalize the details of purchasing the equipment and scheduling installation. However, this project is still a top priority. The board members and volunteers will continue to pursue completion of this project. |                    |                               |
| Cost is estimated to be approximately \$2000.00. Still finalizing costs for monitor, camera, & software program.  |  |                    |                               |
|   |  |                    |                               |
| Conclusions   |  |                    |                               |
|   |  |                    |                               |
|   |  |                    |                               |
| Action Items  |  | Person Responsible | Deadline                      |
| Continue discussions/plans at next board meeting. Some activity may occur over the holiday break, dependent upon volunteer availability and access to school. |  | Board              |                               |
|   |  |                    |                               |
|   |  |                    |                               |

| Next Meeting: Jan. 11, 2017 |                  |                    |          |
|-----------------------------|------------------|--------------------|----------|
|                             | Group discussion |                    |          |
| Discussion                  |                  |                    |          |
|                             |                  |                    |          |
| Conclusions                 |                  |                    |          |
|                             |                  |                    |          |
|                             |                  |                    |          |
| Action Items                |                  | Person Responsible | Deadline |
|                             |                  |                    |          |
|                             |                  |                    |          |